

**BEXLEY COMMUNITY DEVELOPMENT DISTRICT**  
**DISTRICT OFFICE – Riverview FL, 813-533-2950**  
**Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, FL 33614**  
[WWW.BEXLEYCDD.ORG](http://WWW.BEXLEYCDD.ORG)

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June 21, 2023

**Board of Supervisors**  
**Bexley Community**  
**Development District**

**AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Bexley Community Development District will be held on **Wednesday, June 28, 2023, at 1:00 p.m.** at the offices of Rizzetta & Co., located at 5844 Old Pasco Rd., Suite 100, Wesley Chapel, FL 33544. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
    - i. Annual Pond & Stormwater Report ..... Tab 1
    - ii. Complaint of Geoweb Spillway Erosion - Pond Berm.. Tab 2
  - C. Aquatic Report
    - i. Waterway Inspection Report ..... Tab 3
    - ii. Wetland Quarterly Report..... Tab 4
  - D. Landscape Inspection Report (under separate cover)
  - E. Landscape Contractors Response Report..... Tab 5
  - F. Clubhouse Manager
    - i. Presentation of Clubhouse Report ..... Tab 6
  - G. District Manager
- 4. BUSINESS ITEMS**
  - A. Discussion of Pond Bank Mowing
  - B. Consideration of Resolution 2023-06; Removing Assistant Secretary ..... Tab 7
- 5. BUSINESS ADMINISTRATION**
  - A. Consideration of the Minutes of the Board of Supervisors Meeting held on May 24, 2023..... Tab 8
  - B. Consideration of Operation and Maintenance for April 2023 ..... Tab 9
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 994-1001.

Sincerely,

*Matthew Huber*

Regional District Manager

## **Tab 7**

**RESOLUTION 2023-06**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BEXLEY COMMUNITY DEVELOPMENT DISTRICT REMOVING AN ASSISTANT SECRETARY OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Bexley Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, and situated entirely within Pasco County, Florida; and

**WHEREAS**, the District’s Board of Supervisors desires to remove an Assistant Secretary of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DEL WEBB BEXLEY COMMUNITY DEVELOPMENT DISTRICT THAT:**

**SECTION 1.** Jennifer Goldyn is hereby removed as an Assistant Secretary of the District.

**SECTION 2.** This Resolution shall take effect upon its passage and shall remain in effect unless rescinded or repealed.

**PASSED AND ADOPTED THIS 28TH DAY OF JUNE 2023.**

ATTEST:

**BEXLEY COMMUNITY DEVELOPMENT  
DISTRICT**

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Secretary/Assistant Secretary

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Chairperson / Vice Chairperson  
Board of Supervisors

## Tab 8

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**BEXLEY  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Bexley Community Development District was held on Wednesday, May 24, 2023, at 1:00 p.m. at the offices of Rizzetta & Company, located at 5844 Old Pasco Rd., Suite 100, Wesley Chapel, FL 33544.

Present and constituting a quorum were:

Deneen Klenke	<b>Board Supervisor, Chairman</b>
John Blakley	<b>Board Supervisor, Assistant Secretary</b>
Stephen Babon	<b>Board Supervisor, Assistant Secretary</b>
	<b>(joined at 1:03 p.m.)</b>
Pete Williams	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Taylor Nielson	<b>District Manager, Rizzetta &amp; Co., Inc</b>
Matt O’Nolan	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Jillian Minichino	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Alyssa Wilson	<b>District Counsel, Kutak Rock</b>
	<i>(Via Conference call)</i>
Josh Burton	<b>Representative, Juniper Landscape</b>
	<i>(Via Conference call)</i>
Tommy Tito	<b>Representative, Clearview Land Design LLP</b>
	<i>(Via conference call)</i>
Doug Agnew	<b>Representative, Advanced Aquatics</b>
Savannah Berger	<b>Representative, Advanced Aquatics</b>
Audience	<b>Present</b>

**FIRST ORDER OF BUSINESS**

**Call to Order**

The CDD Board of Supervisors’ meeting was opened at 1:00 p.m. and a quorum was verified.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Audience members addressed the Board regarding the purpose of residents serving on the Board, concerns with fishing in storm water ponds behind homes, mowing around bond banks, and the exposed geo web erosion fence that needs repair.

**THIRD ORDER OF BUSINESS****Staff Reports****A. District Counsel**

Ms. Wilson stated individual homeowners are responsible for mowing pond banks up to 20 feet beyond the edge of their lots.

Ms. Wilson stated that the Ethics Training Bill passed in the recent legislative session, which requires Board Supervisors to take 4 hours of training effective January 2024. Supervisors have one year to complete it.

**B. District Engineer**

Mr. Tito stated the Clearview annual drainage report inspection is in progress and should be finalized by the next meeting. He stated that he would get a proposal to repair the storm water erosion web.

**C. Aquatics Report**

Mr. Agnew reviewed the Aquatics Report with the Board.

Mr. Agnew stated that they are on site on Thursdays three times a month. The survey of the Northeast and Northwest sections has been completed and the map added to the quarterly maintenance.

Mr. Agnew spoke regarding ponds 64 and 65.

On a motion from Mr. Williams, seconded by Mr. Blakley, with all in favor the Board unanimously approved for the Addendum to the Wetland Management Contract for Phase 3 and Phase 4A, for the Bexley Community Development District.

**D. Landscape Inspection Report**

A brief discussion was held regarding the slope stabilization at pond 21 and grass that needs to be replaced by pond 61 as it is not Bahia. John will work with Mr. Huber and Ms. Wilson to send the homeowner a letter regarding this matter.

**E. Landscape Report**

It was noted that starting in June irrigation should only occur on Tuesdays.

**F. Clubhouse Manager****1. Presentation of Clubhouse Report**

Mr. Nielson presented the Clubhouse report to the Board.

Discussion was held regarding the need for pictures of the playgrounds to be sent to EGIS and for the District Engineer to complete an inspection. Mr. Babon mentioned that the playground seems to be lacking mulch.

#### **G. District Manager**

The next regular Board meeting is scheduled for June 28, 2023, at 1:00 p.m. at the Offices of Rizzetta & Co., Located at 5844 Old Pasco Rd., Suite 100, Wesley Chapel, FL 33544.

Mr. Nielson announced that as of April 15, 2023, there were 2,481 registered voters residing in the district.

#### **FOURTH ORDER OF BUSINESS**

##### **Discussion of Fishing policy**

Mr. Williams expressed concern with both the CDD and the HOA addressing fishing questions and requested that the HOA refer to CDD policy when contacted on this matter. The possibility of designating certain ponds that do not interfere with homes as approved for fishing was mentioned. Mr. Babon and Bill Bertholder will work together on the selection of appropriate ponds. Mr. Toborg will supply a map showing the ponds.

#### **FIFTH ORDER OF BUSINESS**

##### **Consideration of Pond Bank Mowing Proposal**

It was noted that Ms. Wilson spoke regarding this during her report.

#### **SIXTH ORDER OF BUSINESS**

##### **Presentation of FY 2023/2024 Proposed Budget**

Mr. Nielson presented the FY 2023/2024 Proposed Budget totaling \$2,073,626. A brief discussion ensued with no changes being made impacting the total.

#### **SEVENTH ORDER OF BUSINESS**

##### **Consideration of Resolution 2023-05, Approving FY 2023/2024 Proposed Budget and Setting the Public Hearing on the Final Budget**

A brief discussion was held regarding the location for the public hearing as it may be necessary to use a larger space to accommodate residents wishing to attend.

On a motion from Mr. Williams, seconded by Mr. Blakley, the Board unanimously approved Resolution 2023-05; Approving the FY 2023/2024 Proposed Budget totaling \$2,073,626 and setting the public hearing for August 23, 2023 at 6:00 p.m. at the offices of 4 & Co. 16703 Early Riser Avenue Land O' Lakes, FL 34638, and authorized District Management to move hearing to a local hotel if deemed necessary, for the Bexley Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board  
of Supervisors Meeting held on April  
26, 2023**

On a motion from Mr. Williams, seconded by Mr. Babon, the Board unanimously approved the Board of Supervisors Meeting Minutes for April 26, 2023, the Bexley Community Development District.

**NINTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Williams asked that invoices be circulated to the Board prior to meetings.

Mr. Babon sought clarification on Capital Funds and Administrative Funds included in the budget.

Ms. Klenke sought further clarification on pond mowing.

**TENTH ORDER OF BUSINESS**

**Adjournment**

On a motion from Mr. Blakley seconded by Mr. Williams, the Board unanimously approved to adjourn the meeting at 2:25 p.m., for the Bexley Community Development District.

\_\_\_\_\_  
Secretary / Assistant Secretary

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Chairman / Vice Chairman



## Tab 9

# BEXLEY COMMUNITY DEVELOPMENT DISTRICT

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District Office · Riverview, Florida · (813) 994-1001

Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614

[www.bexleycdd.org](http://www.bexleycdd.org)

## **Operations and Maintenance Expenditures April 2023 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2023 through April 30, 2023. This does not include expenditures previously approved by the Board.

The total items being presented: **\$126,458.70**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

## BEXLEY COMMUNITY DEVELOPMENT DISTRICT

### Paid Operation & Maintenance Expenditures

April 1, 2023 Through April 30, 2023

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
Advanced Aquatic Services, Inc.	100112	10548897	Monthly Pond & Wetland Maintenance 04/23	\$ 13,464.00
Ballenger & Company, Inc.	100113	23173	Irrigation Repairs 03/23	\$ 4,700.00
Bexley Homeowners Association, Inc.	100119	040123PR	CDD Payroll Cost Share 04/23	\$ 6,925.22
Duke Energy	042623	Bexley Summary 03/23 547 Autopay	Bexley Summary 03/23	\$ 7,666.22
Jeremy Fisk & Jennifer L Johnson	100116	040423 Fisk	Access Agreement Refund Deposit	\$ 350.00
Juniper Landscaping of Florida, LLC	100114	206121	Fertilization & Pest Control 03/23	\$ 1,676.00
Juniper Landscaping of Florida, LLC	100120	206139	Plant Material (Soccer Field) - 03/23	\$ 1,383.58
Juniper Landscaping of Florida, LLC	100120	206471	Monthly Grounds Maintenance 04/23	\$ 66,400.00
Juniper Landscaping of Florida, LLC	100120	207754	Irrigation Diagnosis 03/23	\$ 1,800.00
Juniper Landscaping of Florida, LLC	100120	207755	Plant Material - 03/31/2023	\$ 6,250.00
Juniper Landscaping of Florida, LLC	100120	207756	Irrigation Repairs 03/23	\$ 644.71
Juniper Landscaping of Florida, LLC	100120	207757	Irrigation Repairs 03/30/23	\$ 644.71
Juniper Landscaping of Florida, LLC	100120	207758	Irrigation Repairs 03/30/23	\$ 644.71
Juniper Landscaping of Florida, LLC	100120	207759	Diagnostic Irrigation Repairs 03/30/23	\$ 1,544.85

## BEXLEY COMMUNITY DEVELOPMENT DISTRICT

### Paid Operation & Maintenance Expenditures

April 1, 2023 Through April 30, 2023

Vendor Name	Check number	Invoice Number	Invoice Description	Invoice Amount
McDermitt Davis & Company, LLC	100115	55051	Audit Services 03/23	\$ 4,000.00
Nancy M Pettit	100117	NP032223	Board of Supervisors Meeting 03/22/23	\$ 200.00
Pasco County Utilities	040323	Pasco Water Summary 02/23-1	Pasco Water Summary 02/23-1	\$ 37.33
Poop 911	100121	B032023	Monthly Maintenance - Removal of Pet Waste 03/23	\$ 2,174.30
Rizzetta & Company, Inc.	100111	INV0000078860	District Management Fees 04/23	\$ 5,533.09
Spectrum	041223	0045543042423 ACH	Wifi @ Dog Park 04/24/23 to 05/23/23	\$ 114.98
Times Publishing Company	100118	0000276907 03//23	Acct #71068 Legal Advertising 03/23	\$ <u>305.00</u>
<b>Report Total</b>				<b>\$ <u>126,458.70</u></b>